

*Dina Bozicas, Jennifer Gonzalez-Zugasti, Leslie Farris, Michael Geiger, Raj Kumar Gondle, Mary Kate Keyes, Ryan McPherson\*, Walter Toomey, Wen Zhu, Kevin Petersen\*, Julie Nash<sup>1</sup> (absent), Mai Nguyen<sup>1</sup>, Yolanda Hood<sup>1</sup>*

\*ex-officio, <sup>1</sup> non-voting

## Minutes

<https://uml.curriculog.com/agenda:160/form>

### Meeting of Undergraduate Policy Committee (UPC) of Faculty Senate

February 10, 2025 at 3:30-5:00 p.m. in Alumni Hall 102

1. **Minutes of UPC Meeting December 9, 2024** (*Mike Geiger*)

<https://uml.curriculog.com/proposal:2254/form> Motion to approve by Dina Bozicas, second by Leslie Farris. **Approved: Yes 6, No 0, Abstain 1**

2. Policy Proposals

1. **Department Policy – Biological Sciences – Allowing one pre-calculus as a free elective** (*Sarah Rozelle*) <https://uml.curriculog.com/proposal:2177/form> Proposal to allow a student to count one Precalculus course as a free elective and the credit towards their 120 credit degree requirement. Courses below the level of Precalculus cannot be used to satisfy the 120-credit degree requirement. Motion to approve by Walter Toomey, second by Mary Kate Keyes. **Approved: Yes 8, No 0, Abstain 0**

3. Program Proposals

1. **B.A. Digital Media** (*Pavel Romaniko*) – **Change Plan**  
<https://uml.curriculog.com/proposal:2319/form> Change required courses: Add DGMD.2520 Video Production and DGMD.3700 Concept to Completion, Remove DGMD.4991 Capstone II; Change approved electives: Add 18 courses, Remove AEST.3800 Understanding Movies: Cinema as Social Commentary; Change sequence of courses: Move Arts & Humanities BOK courses. The department is proposing significant changes to the degree pathway to enhance foundations. They are changing the capstone from 2 sections to a single course. It will be a 3-credit repeatable course; students can earn 3-credits for the first semester, and 3-credits for the second semester for a maximum of 6-credits. The change will go into effect for FA25; current students should request exceptions. Motion to approve by Dina Bozicas, second by Leslie Farris. **Approved, contingent upon ELO approval: Yes 8, No 0, Abstain 0**

2. **B.S. Criminal Justice – All concentrations** (*Ryan Shields*) – **Change Plan or Subplan** <https://uml.curriculog.com/proposal:2286/form> Change required courses to allow for more flexibility for students: Add CRIM.4930 Issues in Technology & Security (students will choose CRIM.3970 Crime Mapping or CRIM.4930 Issues in Technology & Security). Motion to approve by Walter Toomey, second by Mary Kate Keyes. **Approved: Yes 8, No 0, Abstain 0**
3. **Certificate in Security Management and Homeland Security (online)** (*Ryan Shields*) – **Change Plan** <https://uml.curriculog.com/proposal:2276/form> Change required course: Remove INFO.2950 Principles of Information Security, because it now has a pre-req INFO.2750 which means an extra course for students, and as a course outside the dept there is no control over when it is offered. Students will now have 3 required courses and 3 electives. Motion to approve by Jennifer Gonzalez-Zugasti, second by Walter Toomey. **Approved: Yes 7, No 0, Abstain 1**
4. **B.S. Biological Sciences – All subplans** (*Sarah Rozelle*) – **Change List of Approved Electives** <https://uml.curriculog.com/proposal:2255/form> Add two sophomore-level elective courses to the "Organisms Evolution & Environment" requirement for all five subplans: General Option, Bioinformatics Option, Biotechnology Option, Ecology Evolution and Organismal Biology Option, Pre-Medical/Pre-Health Option. Motion to approve by Jennifer Gonzalez-Zugasti, second by Dina Bozicas. **Approved: Yes 8, No 0, Abstain 0**
5. **B.S.B.A. Business Administration - Management** (*Peter Tashman*) – **Change List of Approved Electives** <https://uml.curriculog.com/proposal:2274/form> Remove POMS.4040 Managerial Quality Control from the Management elective list. Motion to approve by Walter Toomey, second by Jennifer Gonzalez-Zugasti. **Approved: Yes 8, No 0, Abstain 0**
6. **Certificate in Paralegal Studies** (*Michelle Veilleux*) – **Change List of Approved Electives** <https://uml.curriculog.com/proposal:2295/form> Add LGST.3650 The Legal Environment of Business to the elective list. Motion to approve by Mary Kate Keyes, second by Dina Bozicas. **Approved: Yes 8, No 0, Abstain 0**

#### 4. Course Proposals

New Courses - (none)

Change Courses

1. **BIOL.3010 Microbiology** (*Sarah Rozelle*) – Change Course <https://uml.curriculog.com/proposal:2241/form> Add co-requisite course: BIOL.3030L Microbiology Lab. Currently, the lab requires the lecture, but the lecture does not yet require the lab. Motion to approve by Leslie Farris, second by Jennifer Gonzalez-Zugasti. **Approved: Yes 8, No 0, Abstain 0**

2. **BMEN.4120 Tissue Engineering Recitation** (*Adam St. Jean*) – Change Course <https://uml.curriculog.com/proposal:2127/form> Change title to "Tissue Engineering Lab Recitation". Registrar's Note: Adding "lab" in the title will mean that we would also have to change the component for this class to Laboratory. There is already a lab for this class so I would suggest adding verbiage to the course description and not changing the title. Motion to table by Mike Geiger, second by Dina Bozicas. **TABLE: Yes 8, No 0, Abstain 0**
3. **DGMD.1120 Introduction to Video Production** (*Pavel Romaniko*) – Change Course <https://uml.curriculog.com/proposal:2278/form> Change catalog number to 2520, course title to "Video Production", and catalog description. Motion to approve by Mary Kate Keyes, second by Leslie Farris. **Approved: Yes 8, No 0, Abstain 0**
4. **DGMD.2700 Concept to Completion** (*Pavel Romaniko*) – Change Course <https://uml.curriculog.com/proposal:2277/form> Change catalog number to 3700. Motion to approve by Mary Kate Keyes, second by Dina Bozicas. **Approved: Yes 8, No 0, Abstain 0**
5. **DGMD.3510 Video Production for Digital Media** (*Pavel Romaniko*) – Change Course <https://uml.curriculog.com/proposal:2280/form> Change course title to "Video Production for Clients". Motion to approve by Jennifer Gonzalez-Zugasti, second by Walter Toomey. **Approved: Yes 8, No 0, Abstain 0**
6. **DGMD.4980 Digital Media Capstone I** (*Pavel Romaniko*) – Change Course <https://uml.curriculog.com/proposal:2275/form> Change course title to "Digital Media Capstone", update catalog description, and change number of credits from 3 to 3-6. The title is changing but the course is the same. The course will go through CORE to request 3 ELO approvals. Motion to approve by Dina Bozicas, second by Mary Kate Keyes. **Approved: Yes 8, No 0, Abstain 0**
7. **MUED.4960 Directed Study in Music Education** (*Janet Welby*) – Change Course <https://uml.curriculog.com/proposal:2223/form> Change number of credits from 3-credits to 1-3 credits. Motion to approve by Mary Kate Keyes, second by Walter Toomey. **Approved: Yes 8, No 0, Abstain 0**
8. **NURS.2110 Nursing Assessment and Skills** (*Mary Kate Keyes*) – Change Course <https://uml.curriculog.com/proposal:2283/form> Add pre-requisites:  
HSCI.1010 A&P I  
HSCI.1030 A&P I Lab  
HSCI.1020 A&P II  
HSCI.1040 A&P II Lab; The content needs to be addressed to not allow a student to be in the course without this foundation. Add co-requisite:  
HSCI.3190 Pathophysiology. Motion to approve by Jennifer Gonzalez-Zugasti, second by Dina Bozicas. **Approved: Yes 8, No 0, Abstain 0**
9. **NUTR.3010 Food Science with Lab** (*Mary Kate Keyes*) – Change Course <https://uml.curriculog.com/proposal:2307/form> Change pre-requisite from

"Nutritional Science majors only. Permission number required" to "NUTR.2060 Human Nutrition OR NUTR.1100 Nutrition and Wellness". Motion to approve by Wen Zhu, second by Leslie Farris. [Approved: Yes 8, No 0, Abstain 0](#)

10. **POLI.3870 Politics of International Organizations** (*Joshua Dyck*) – Change Course <https://uml.curriculog.com/proposal:2296/form> Change course title to "Politics of International Law & Organization". There was no member of the department present. An international law course already exists, this would be a duplicitous course; students should not take the same course twice. Legal Studies is meeting with Political Science this week to address this issue of overlapping courses. Motion to reject as written, by Dina Bozicas, second by Raj Gondle. [Reject as written: Yes 8, No 0, Abstain 0](#)

## **5. Discussion**

[Meeting adjourned at 4:53pm.](#)

**Next UPC Meeting:** Monday March 17, 2025 at 3:30-5:00pm in Alumni Hall 102.