

iSiS - Enroll: Swapping a Class

1. Click the **Quick Links** list.

Quick Links...

2. Select **Enrollment: Swap**.

Enrollment: Swap

3. Click the **Go** button.



4. The **Select a class to swap** page allows you to select the class which will be dropped from your schedule and the replacement class.

You can select the new class via class search, My Requirements (n/a for Boston), My planner, the shopping cart, or directly by Class Number.

For this tutorial we will swap a class from our schedule with one in our shopping cart.

5. Click the **Select from your schedule** list.

ENL 204: Survey World Lit II

6. Select **WMS 200: Topics Women Studies**.

WMS 200: Topics Women Studies

7. Click the **Select from Shopping Cart** list.

8. Select **AED 410-01 LEC (23067)**.

AED 410-01 LEC (23067)

9. Click the **Select** button.

select

10. Click the **Finish Swapping** button.

FINISH SWAPPING

11. The **View Results** page will show if your swap was successful and display relevant messages about the new class.

12. Congratulations! You have successfully swapped a class.

End of Procedure.