

University of Massachusetts Lowell Residence Life Community Living Guidelines



River Hawk Village

2020-2021

Guidelines are subject to change.

Should changes occur, updates will be posted on the Office of Residence Life website: www.uml.edu/reslife

Our Mission

The mission of the Office of Residence Life is to provide a living-learning environment that promotes personal and academic success. We strive to create safe, positive, and interactive residential communities that celebrate individual differences and help our students become engaged community members.

Our Statement of Inclusion

The Office of Residence Life works to cultivate an inclusive community that encourages self-awareness and embraces all expression of identities. Our staff are committed to welcoming all our student scholars into our residence halls – including, but not limited to: people of all abilities, ages, ethnicities, genders, gender expressions, ideologies, national origins, races, religions, sexes, sexual orientations, socio-economic statuses, and veteran status.

COVID-19 Information

Please visit: <https://www.uml.edu/alert/coronavirus/returning/reslife-handbook.aspx> for the most up to date information regarding COVID-19 and the residence halls.

Official Directives

Within the University and city, authority is delegated specifically to some individuals and some official bodies to direct the action of other members of the University and city in fulfillment of legitimate purposes and functions of the University and community.

1. No student shall refuse to comply with the directions of University/city officials, instructional or administrative, including University Police and Residence Life Staff, acting in performance of their duties.
2. I.D. Cards—All students must immediately surrender their University I.D. card upon request by an authorized University/City official such as Police, Administration, Residence Life Staff, etc. Altering, improperly possessing, or lending a University Identification Card to another person for any reason not expressly authorized by the University is a violation of this code. A University Identification Card falling into any of these categories may be confiscated by any student, Staff or faculty member in the course of his/her charged work responsibility.

Staff and Residential Student Leader Directives: Students must comply with the appropriate directives of University officials exercising assigned duties. University officials include Police, Security Officers, Fire Safety personnel, Residence Life staff, administrative staff, and faculty. Students must not interfere with the actions taken by staff. Students must comply with the directive to accept medical assessment if failure to do so may cause a medical emergency or injury to the student. When a student or guest is asked to open their backpack or bag(s) for suspicious contents and the student refuses to comply, the bag(s) or backpack will not be allowed into the residence hall. Students may appeal directly to either the Associate Director of Residence Life or the Senior Associate Director of Housing for a rescission of any official directive, but they must be in compliance with the directives at the time of the appeal.

Room Selection Process

All returning students will be assigned housing for next academic year as long as the student participates in the Room Selection Process during the Spring Semester and meets the deadline for contracts. After the Room Selection Process is concluded, returning resident students will be assigned housing after all new students have been assigned housing. There is no guarantee of housing for the Fall semester after the Room Selection Process is complete.

Early in the Spring Semester (February/March) all returning students will be emailed information concerning the Room Selection Process for the upcoming academic year. Please be sure to read this information in its entirety so that you will secure the room you would like for the coming year.

Occupancy Rules

Room exchange/changes: No student may exchange their room within the residence halls without proper authorization. Use of coercive actions to force room changes is expressly forbidden and documented with the Office of Student Conduct. There will be a charge assessed to students that do not move into the room that the Office of Residence Life assigns them in the Online Housing Portal.

Unauthorized facilities use: Unless approved by either the Senior Associate Director of Residence Life or the Senior Associate Director of Housing, non-sleeping facilities in the residence halls such as living rooms and lounges shall not be used as a sleeping area, nor can the designed occupancy of an area be increased by students.

Residence Life Operations

Student Identification Card: UCard

ID Card: All students are provided with an official University Identification card that must be carried at all times and shown to university officials upon request. It is important to keep your ID in an easily accessible, yet safe place. Bending, cracking, or puncturing your ID will render the data chip inside useless and ruin the card. Lost or damaged IDs must be replaced within a reasonable time period. Please take good care of it and your ID will last you for your entire college career. Your ID card will allow you, as a resident student, access into your residence hall 24 hours a day.

Lost ID: As soon as you have determined that you have lost your ID check with your staff office to find out if anyone has found it. If it is not there, call UCAPS (978-934-2800) to see if it has been turned in. If that fails, ask them to cancel your old card and ask when you can come in to pick up a new one—the same photo will be used. The cost for a new ID is \$20.00.

Other Uses: The University ID card gives you access to the dining halls and allows University Dining to keep track of your meal plan. You can also use your ID to take books and required readings out of the library. The ID card will give you complete access to the Campus Recreation Center and the extensive services they offer, including, but not limited to the fitness area, classes, locker rooms, and Intramural/Recreational Sports. The ID is your access to approved parking gates.

Security of Buildings & Facilities

Students of the University may enter and use all campus buildings and areas for the purposes assigned to these facilities and places during established operating hours. Exceptions to this rule are made only in the interests of safety, personal use and privacy, protection of valuable materials and equipment or to regulate access according to the hours which are normal for their assigned functions. When buildings or spaces within them are officially closed or restricted, limited access applies to all students of the University unless specifically exempted. Students must adhere to all local, state, federal regulations regarding trespassing on private property.

Unauthorized Access: No individual shall use or possess any key or ID card to any residence hall room or area to which they are not specifically assigned. Residents may not grant permission or give use of keys and/or ID to an unassigned student.

Illegal Entrance; Unauthorized Presence: No student shall break into, or without authority or permission, enter any residence hall, office, or bedroom (of any other residence hall); nor shall any unauthorized student enter or remain in any residence hall at a time when that facility is officially closed.

Restricted Areas: No unauthorized student shall enter into any restricted area; nor shall any student assist or make possible the unauthorized entry of any person into any restricted area. Restricted areas may include tunnels, roofs, posted or enclosed construction sites, secured utility areas, and identified staff parking spaces.

Unauthorized Parking: No student shall park in any restricted area; nor shall any student assist or make possible the unauthorized entry of any person into any parking area.

Solicitations and Distribution of Literature: All persons are strictly prohibited from solicitation of any product, service, non-university group or organization, or alcohol establishment within the residence halls and/or parking lots. Posters and fliers must be approved by the Senior Associate Director of Residence Life and may only be posted by Residence Life Staff.

Personal Prevention Practices - Protect Yourself, Protect Others

In the absence of a vaccine, the goals for using mitigation strategies in communities with local COVID-19 transmission are to slow the transmission of the disease and to protect the UML campus and surrounding Lowell community. The more an individual interacts with others, and the longer that interaction, the higher the risk of COVID-19 spread. These strategies should be implemented at all times.

Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person. COVID-19 symptoms can range from mild (or no symptoms) to severe illness and is primarily spread by respiratory droplets released when people talk, cough, or sneeze. Though unlikely to cause infection, it is thought that the virus may spread to hands from a contaminated surface and then to the nose or mouth, causing infection. Using personal prevention practices is important to lower the risk of COVID-19 exposure and spread.

Social Distancing

Keeping space between you and others is one of the best tools we have to avoid being exposed to the COVID-19 virus and slowing its spread. Since people can spread the virus before they know they are sick, it is important to stay away from others when possible, even if they have no symptoms. Social distancing is important for everyone, especially to help protect people who are at higher risk of getting very sick. All students living on campus, regardless of whether they have symptoms, are expected to adhere to the following social distancing guidelines:

- Stay at least six feet (about two arms' length) from other people at all times
- Do not gather in groups
- Stay out of crowded places and avoid mass gatherings
- In accordance with current guidelines, usage of common spaces including lounges and public floor kitchens may be limited – we will display signage indicating if the space is closed or open. If open, additional information about maximum occupancy will be specified based on current guidelines.
- Students will be encouraged to engage virtually with fellow residents, friends, and family members by using technologies like FaceTime and Google Meet.
- We know this is not easy and that much has changed in a short period of time. But social distancing techniques are critical to slowing the spread of COVID-19 and our collective actions will enable us to meet this challenge.

Face Coverings

Because social distancing cannot be assured at all times, face coverings must be worn indoors, including in classrooms, laboratories and open office spaces. Face coverings must be worn outdoors when 6 feet of distance can't be maintained. Face coverings are not required in private settings such as Individual offices and residence hall rooms.

It is recommended that face coverings be kept on your person at all times, even when outdoors, since it is possible that you may come within 6 feet of another person. Wearing a face covering helps to protect others by containing respiratory droplets when you cough, sneeze or speak. Since individuals can be contagious before the onset of symptoms, you may be contagious and not know it. If you cover your nose and mouth, it can limit the spread of COVID-19. Another good reason to use face coverings is you touch your face less when your face is covered. Touching your face after touching something contaminated with COVID-19 increases your chances of getting sick with COVID-19.

Fall 2020 Guest and Visitor Guidelines

Implementation of guest and visitor access to our residence halls and non-essential staff access will be implemented in increments. Guest and visitation "Levels" will be determined by Residence Life through the utilization of current guidance from our local health officials, the CDC, and the current conditions in Lowell and on-campus and may/may not be in the order of the levels below.

Residential Guests:

are defined by the University as an individual who currently reside in a UMass Lowell residence hall.

Visitors:

are defined by the University as any UML student or non s-student who does not reside in a UMass Lowell residence hall.

LEVEL 1

- No residential guests or visitors are allowed in the residence halls at this time.
- No access for non-essential staff

LEVEL 2

- Limited residential guests in the residence halls between the hours of 7 PM - Midnight.
- No visitors are allowed at this time.
- Limit residential guests to 1 per resident. Residential guests must be escorted by the host resident at all times.
- Limit hours of visitation to be in line with security desk hours (7 pm – 12 am). Guests must be checked in with the front desk or using the online check-in form through the StarRez portal.
- No overnight residential guests are permitted.
- Review non-essential staff requesting access; non-essential staff granted access to halls on a case by case basis determined by potential need

LEVEL 3

- Limited residential guest or visitors in the residence halls between the hours of 7 PM - Midnight.
- No residential guests or visitors are allowed in the residence halls outside of these times
- Residential guests and visitors must be escorted by the host resident at all times.
- Limit residential guest or visitor to 1 per host resident.
- Limit hours of visitation from 7pm to Midnight.
- Residential guests and visitors must be checked in using check-in form through the StarRez portal.
- No overnight residential guests or visitors are permitted.
- Review non-essential staff requesting access; non-essential staff granted access to halls on case by case basis determined by the potential need

LEVEL 4

- Limited residential guests and visitors in the residence halls.
- Residential guests and visitors must be escorted by host resident at all times.
- Limit residential guests or visitors to 2 per host resident.
- Limit hours of visitation to 7 pm to Midnight
- Guests and visitors must be checked in using guest check-in form through the StarRez portal.
- No overnight residential guests or visitors are permitted.
- Non-essential staff access permitted per standard Residence Life guidelines.

LEVEL 5

- Return to standard Residence Life guest guidelines.

Guest and Visitor Information for Levels 2-5 Only

Having guests visit in the residence halls is a privilege, not a right – and may be revoked due to violations of the conduct code.

Guest Sign-In Locations & Hours: In the lobby of each residence hall there is a security desk that is staffed every evening from 7pm to 3 am.

Guest Sign-In Process: In order to ensure the safety and security of our students, it is necessary that we strictly enforce our guest sign in process. Every individual is required to present valid, picture identification at the desk when they enter the building. This includes residents of the building. All non-resident guests, including residents of other buildings, must follow the guest sign-in policy. This guest policy is valid for those guests who enter the building prior to 7pm and must follow the same guest procedures. All guests will receive a dated guest pass or electronic approval (depending on building). These guest passes are only good for the building and date issued. Guests must have this identification on their person at all times. Their host must escort them at all times while in the building.

Building Resident: When you enter your own building you are required to show your ID to the Security Officer and then swipe your University ID across a verification reader to prove that you are indeed a resident of that building.

Guest (a residential student of another hall):

Residents who are visiting from another building will have to show and swipe their ID, sign in, and have a “host” from within the building to escort them and take responsibility for them.

Visitors (Any non UML residential student): UML Commuter students and non-University individuals must present their valid picture identification at the desk, complete a guest pass in person or online (which you must carry at all times), and have their host escort them and take responsibility for their actions. *Valid picture identification is limited to a drivers’ license, state identification card, military identification card, or a passport.*

Age: Visitors under the age of 17, with a valid ID, are only permitted to be in the building until 11pm when they must leave. Special permission for under 17 overnight visitors can only be obtained from the Area Coordinator or Resident Director of the building *at least 48 hours in advance (2 business days)*. The Area Coordinator or Resident Director may ask for parental/guardian permission and contact information so please be prepared and plan ahead.

Responsibility of Host: Hosts are ultimately responsible for the actions of their guests and visitors. We do hold guests and visitors accountable for our Residence Life Community Living Guidelines, the Conduct Code, and all University policies. Failure to follow the guest and visitor procedure or any University policy can result in a guest losing his or her privilege of visiting anyone on the University campus. All University students will be held to the standards set for behavior on campus and will be adjudicated with due process through the University disciplinary process for failure to follow policy and conduct unbecoming to a University of Massachusetts Lowell student. When a resident has a guest, they assume full responsibility for the conduct of that guest even if they are separated in the building. The host is subject to disciplinary action as a result of their guest’s behavior. A host is defined as the resident signing the guest into the room, and/or the student in the presence of the guest or visitor.

Guests & Visitors and Alcohol: As noted above, valid, picture identification and proof of age is required for permission to drink alcohol in the residence halls and only in the room of a resident who is at least 21 years of age. No guest is allowed to transport alcohol into any of the buildings, only a host (building resident), at least 21 years old, may bring alcohol into the building. Please review the complete text of the alcohol policy in the Student Conduct Code.

Intoxicated Guests & Visitors: Residents may be restricted from signing in a guest or visitor if University Police or the Residence Life Staff determines this is in the best interest of the community, or the guest appears to be under the influence of alcohol or other drugs. Parents or guardians may be called to transport the guest.

Extended Stay: Individuals remaining for an extended period of time, or without the permission of an Area Coordinator/Resident Director are subject to a charge of \$25 per night billed to the assigned occupant / resident. Extended periods are considered to be more than two (2) nights in any residence hall within a seven (7) day period.

Absence of Occupants: A guest may not occupy the hosts' bedroom or suite room in the absence of the host. The host must be in the presence of all guests at all times within of the residence hall.

Maximum Occupancy: Residents may have up to two (2) guests in accordance with the sign in procedures, and must have the permission of an Area Coordinator/Resident Director to exceed this limit. The maximum occupancy for any residential area shall not exceed three times the designed occupancy.

Denial of Accommodations: An Area Coordinator/Resident Director may deny a guest permission to remain overnight or be a guest in the future. The guest shall be informed of the reasons when she or he is asked to leave. Appeals must be directed to and the Senior Associate Director of Residence Life for Housing and Operations.

Trespassers: Any person living in or visiting the residence halls, without a valid housing contract or without following Residence Life guest procedures is a trespasser. Trespassers shall be subject to a minimum charge of \$25 per day during the period of occupancy and subject to criminal charges."

QUIET HOURS

Quiet hours are defined as the time when noise cannot be heard outside of a residential room, suite, or apartment. Quiet hours are in effect during the following days and times:

Sunday - Thursday: 9 PM - 8 AM

Friday - Saturday: Midnight to 10 AM

Noise inside of a suite or apartment should not be heard outside of individual bedrooms or from the living area into individual bedrooms.

To assist you in being a good community member and roommate, it is highly encouraged that during this stressful time individuals utilize headphones when listening/singing along to music, watching TV, watching a movie or having a telephone/video call. Keeping bedroom doors shut during quiet hours to cut down on noise traveling.

24 hour quiet hours will be in effect from reading day at the end of every semester to allow residents to prepare for the exams.

COURTESY HOURS

Courtesy hours are defined as the time between quiet hours, 9 PM – 9 AM, Sunday – Saturday, where noise should only be barely heard outside of your suite or apartment if coming from the living area, or just outside of your bedroom door.

It is the expectations that when a resident is asked by any other community member to lower the volume of music, TV shows, movies, virtual meetings, or telephone conversations that you comply immediately.

ROOMMATE CONFLICTS

While Residence Life staff would normally attempt to mediate roommate conflicts in person to help all parties come to an amicable living arrangement or to submit a room change, the situation with COVID-19 has limited our ability to relocate students or process room changes. Residence Life staff will still be available to facilitate virtual roommate mediations during this time. To help you manage your expectations around roommate conflicts during the COVID-19 pandemic, here are some tips and suggestions for you and your suite or apartment mates:

- Talk early about any issues. Letting concerns build up over time often leads to anger and resentment – neither of which lend themselves to effective conflict resolution.
- Try to communicate clearly with your roommate. Not fully sharing how you feel can lead to frustrations and arguments.
- Use I statements when communicating, “I feel disrespected when you leave dishes in the sink.”
- Develop a schedule. Whether it is for whose turn it is to clean, or when study times are in the apartment or suite, a schedule can help you set clear boundaries and expectations for each other.
- At the end of the day remember, all residents in a room, suite, or apartment contribute to what the living environment is like. Step back and ask yourself, “What could I be doing to contribute to this conflict?”

RESIDENCE HALL COMMUNITY SPACES

Community and Floor Lounges

Residence hall lounges will initially be closed for use. After the first two weeks, Residence Life will re-evaluate and subsequently communicate to residence about community lounge space occupancy maximums based on that assessment. Please be advised that this is subject to change dependent on levels of diagnosed COVID-19 on campus and in the community. Residence Life will weekly evaluate the lounge occupancy number adjusting the number as needed. Residence Life will communicate this occupancy number to residents via email, and by posting signs outside of each lounge.

Community Kitchens

In residence halls community kitchens, these kitchens will initially be closed for use. After the first two weeks, After the first two weeks, Residence Life will re-evaluate and subsequently communicate to residence about community lounge space occupancy maximums based on that assessment. Please be advised that this is subject to change dependent on levels of diagnosed COVID=19 on campus and in the community. Residence Life will communicate to residence about community kitchen use and space occupancy maximums. Residence Life will weekly evaluate the kitchen occupancy number adjusting the number as needed. Residence Life will communicate this occupancy number to residents via email, and by posting signs outside of each kitchen.

Elevators

Maintain social distance or ride solo. Please use the stairs whenever possible. If you are using the elevator, wear your face covering and avoid touching the elevator buttons with your exposed hand/fingers, if possible. Wash your hands or use hand sanitizer with at least 60 percent alcohol upon departing the elevator. We encourage you to build time in when preparing to leave the building to ensure you are able to arrive on time. If you are physically able to do so, we highly encourage you to use the stairs in your building.

Stairwells and Hallways

Stairwells and hallways are to be used only for travel and are not congregation spaces. Students are expected to be wearing face coverings at all times and remain 6 feet away whenever possible in common areas of the residence halls including stairwells and hallways.

Laundry Room Usage

In an effort to minimize the number of residents using the laundry room at any given time, and to permit us to maintain our six feet of social distancing expectations, signage will be posted in each laundry area with information regarding hours of operation and usage expectations. River Hawk Village and River Hawk Village Townhouses are exempt from these usage guidelines due to having in unit laundry machines.

Health and Safety Inspections

Safe and Healthy Living Conditions: In addition to the room inspection and inventory conducted prior to occupancy and upon your departure from your room, the Residence Life staff conducts periodic room checks during the course of each semester to make sure that safety rules and regulations are being followed. During these inspections, the staff will also insure that prohibited items, such as candles or common area (lobby) furniture, are not present; such items will be removed from the room. When possible, residents will be informed in advance of room inspections. Notification of entering a room will only be emailed to the residents if the residents fail the first inspection.

Inventory Status: If, during the course of your semester on campus, you should experience a change in the status of your room inventory (furniture stolen, damaged, broken, etc), it is important that you notify your RA or AC/RD as soon as you possibly can. The benefits of early notification are that the item will be fixed and you will have the opportunity to explain what happened and avoid confusion. Whoever is responsible for the damage or lost inventory will be held accountable and billed accordingly. Residents are responsible for all the furniture in their room/suite. All furniture must remain in the designated area and cannot be stored.

Room Entry

Reasons/Authorization—Residence Life Staff, University Police and other University designees may enter a residence hall room at any time for the purpose of health, safety, and/or maintenance (emergency or student requested). In addition, the University reserves the right to enter a room when state, local or federal laws and/or the UMASS Lowell Student Conduct Code or Residence Life Guidelines, as related to the safety and well being of a resident or community member, are suspected of being violated. Whenever possible, the University will attempt to provide the assigned resident with advance notice. Feel free to consult the staff with any questions you may have concerning the results of the inspections or the process.

Safety, Health and Wellbeing

Safe conditions: No student shall create a safety or health hazard or nuisance in any residence hall. Examples of prohibited behavior include, but are not limited to: the possession or use of fog machines, excessive accumulation of garbage or filth in rooms, suites, hallways or lounges; changes in electrical wiring; lofts; homemade beds, water beds, upholstered furniture, or other unapproved constructions; additional items or acts as may be prohibited by the Senior Associate Director of Housing. The maximum occupancy for any residential area shall not exceed two guests per resident living in the room.

Personal safety: No student shall knowingly create a condition, which unnecessarily endangers or threatens the safety or wellbeing of themselves, any student, persons or property on the University campus including propping doors or emergency exits, “penny-in” occupants, preventing a door from closing or locking properly, as well as circumventing security procedures (i.e. entering or exiting through a window or an alarmed door).

Windows and Roofs: No individual shall open, remove or damage screens or windows from any residence hall, nor attach any objects to the outside of the window/sill or roof; this includes cable wires, air conditioners, mini-satellite dishes, amplifiers, etc. No student shall throw, drop, project, or excrete any objects or liquids from any window or roof areas. Students and guests are prohibited from all roof areas, or from entering or exiting persons or belongings through windows. *Violation of this guideline may result in removal from housing as well as a referral to the University Campus Conduct Process.*

Roommate Agreements: Every residential student living in a shared space is expected to complete a roommate agreement. Resident Advisors will meet with residents in the first several weeks of the Fall Semester to advise and support them through the completion of the agreement. Roommate agreements are designed to facilitate proactive conversations between residents regarding how they will share their living space. Residents are expected to adhere to the roommate agreement and request to meet and adjust the terms of the agreement should they feel they need to alter expectations. Failure to adhere to the roommate agreement may result in a referral to the University Campus Conduct Process.

Fire Safety

Fire Safety: No student shall refuse to observe any safety regulations or procedure and are required to evacuate during all fire alarms. No student shall cover, tamper with or otherwise misuse or endanger the proper functioning of smoke detectors, exit signs, fire extinguishers, fire safety systems, fire doors or other safety equipment on the campus. Fuse panels in suite and apartment style buildings should not be covered. Tapestries, banners, flags, holiday lights, sheets, etc. may not be hung over light fixtures, smoke detectors, doorways, ceilings or sprinkler heads and pipes. The possession or use of fog machines is prohibited. Soldering, welding, or any open flame is prohibited in the residence hall. Halogen and “octopus” lamps are prohibited from the residence halls. Power strips and electrical sockets must not have more than one continuous extension cord plugged into it (multiple extension cords cannot be connected to each other). Extension cords should not be run underneath carpeting. Live holiday trees, laurel roping, and wreaths are not permitted in the residence halls. Students are not permitted to use electrical closets as storage space. *Students found in violation of this guideline may be charged with a felony by the Commonwealth of Massachusetts. Violation of this guideline may result in removal from housing as well as a referral to the University Campus Conduct Process.*

Candles, Incense and Potpourri: Incense, candles, potpourri, and oil burners with open flames or coils may not be burned in the residence halls. No candles, including decorative candles are permitted. Candles will be confiscated immediately and discarded if not claimed from the Area Coordinator/Resident Director within 72 hours.

Appliances: Cooking appliances are prohibited in all residence hall bedrooms, suites and common areas, with the exception of specifically designated locations (Fox Kitchens, University Suites Kitchens, River Hawk Village Kitchens, Riverview Suites Room Kitchens, etc). Possession and use of prohibited appliances is a violation of the conduct code.

Residence Life Commitment to the Environment

As a continuation of the Residence Life mission, we encourage students to consider the environmental impact of items they choose to bring on campus. The University of Massachusetts system has committed to becoming carbon neutral by 2050; in order to do so, we need your help.

Things you should bring to campus:

- Clothing/ hangers
- Blankets/ bedspread/ bed pillow/ towels/ washcloths/ sheets (to fit 80" twin mattress)
- Living in the Inn and Conference Center Floors 3-6? Bring Queen Size bedding
- Small Fan
- Toiletries / container to carry toiletries to shower / sewing kit
- High Efficiency or Environmentally Friendly Laundry detergent
- Backpack/Carrying bags/foldup boxes/Laundry bag
- School supplies
- Wall decorations (we recommend using Command Strips to hang pictures to prevent wall damage; may still peel off paint)
- Carpet or floor rug
- Flashlight/ umbrella / raincoat
- Waste paper basket/ Recycling bin
- Dishware
- Iron/ ironing board
- Personal electronics/ Entertainment
- Hobby supplies
- Environmentally safe cleaning supplies and air fresheners
- Some buildings provide toilet paper while others do not

When purchasing small appliance, please consider the environment.

We recommend the following items:

- Energy Star rated Refrigerator (up to 4.4 cubic foot fridge per 2 residents). Depending on location, your apartment or suite may already have a refrigerator – no need to bring one if you live in Riverview Suites, University Suites, River Hawk Village or one of our apartment locations. Community kitchens with full-size refrigerators are also located in Leitch Hall (first floor), Bourgeois Hall (first floor) and Fox Hall (various floors).
- Energy Star rated microwave or micro-fridge, 1100 Watt maximum
- Energy Star rated light bulbs, lights and lamps with only one bulb
- Energy efficient beauty equipment (ie: hair dryer, flat iron etc)
- Coffee maker with an automatic shut off
- Power strips with automatic shut off and surge protection (look for Energy Star rated strips)
- You can find more information on a wide range of appliances and devices at www.energystar.gov/products

Prohibited Items:

- Cooking appliances such as a hot plate, griddle, toaster (unless in apartments), deep fryer or any other appliance with an open coil, and George Forman Grills

- Pets other than fish in a ten gallon tank (or smaller). Dimension: 20 length x 10 width x 12 height
- Candles (even if unlit), incense and/ or incense burners are not permitted
- Space Heaters
- Air conditioners (except with medical permission documented and approved by the Office of Residence Life)
- Excessively loud speakers and amplifiers
- Personal Furniture
 - Sofa, mattresses (unless approved for medical reasons and documented and approved by the Office of Residence Life), Desk, Wardrobe, upholstered furniture, etc.
- Drug paraphernalia of any sort, EVEN if it is considered decorative
- Cinder Blocks
- Decorative bottles or other alcohol paraphernalia in resident's room under 21 years old (such as bottle caps or six pack cardboard boxes)
- Weapons/firearms/knives
- Recreational: Dart Boards, Hover boards, nerf/guns, and slingshots.
- Large scale and potentially dangerous sporting equipment (track and field equipment or paintball guns, etc.)
 - Arrangements should be made for storage off campus. Please contact Athletics, your coach, or the Office of Recreation Services/Club Sports Coordinator for assistance
- Halogen lamps & Octopus lamps
- Wireless routers
- Using and/or possessing shisha, hookah, or similar pipes in the residence halls
 - These pipes involve the burning of smoldering ashes, which present a fire hazard.
- Items hanging from the ceiling
- Vaping device usage is prohibited inside the residence hall
- Holiday lights should not go across ceiling (against the wall is acceptable)
- Tapestries or any material used as a canopy or wall decoration- cannot cover more than 25% of wall space
- Lava lamps
- Hover boards, self-balancing scooters, battery-operated scooters and hands-free Segways are banned on all University properties.
- Grills
- Fireworks or explosives
- Gasoline and other flammable liquids
- Gas-Powered equipment
- Lava lamps
- Highly combustible materials
- Lighted smoking materials
- Noxious chemicals
- Smoke/fog machines

Other Appliances/Items Allowed:

(Must have auto-shut off feature)

- Hot air poppers (must have an auto-shut off feature)
- Rice cookers (must have an auto-shut off feature)
- Extension cords (the cord must be plugged into the wall directly or into a surge protector. Extension cords are prohibited if plugged into another extension cord)

The Office of Residence Life must approve the use of any other cooking appliances. The installation and use of window air conditioners is prohibited. Exceptions are made by the Senior Associate Director of Housing for portable air conditioners only, and will be granted for documented health reasons only.

Misuse of elevators: No student shall overload, jam, jump in, or in any way misuse, damage or create an unsafe condition in any elevator in the residence halls. Vandalism to elevators will result in disciplinary action and restitution.

Sports and Activities: Use of sports equipment including but not limited to bicycles, metal tipped darts, skate boards, and roller blades are prohibited in the residence halls. Physical activities including wrestling, martial arts demonstrations, and sports games are prohibited in the residence halls. Students and guests should don recreational equipment (i.e. roller blades) outside of, or in the foyer of their buildings. The use of water guns and water balloons is prohibited in the residence halls.

Bicycles and Motorcycles: Bicycles may not be stored in public areas such as hallways or stairwells unless stored in a designated area. Bicycles may be stored in designated storage areas, as well as student bedrooms or suite living rooms within the residence hall or outside the building. Bicycles may not be hung on walls or ceilings. All motor vehicles (including motorcycles and motorized scooters) may only be parked in parking lots. Fuel and fuel storage tanks are not permitted in the residence hall for any reason. All motor vehicles must be registered. Bicycles need to be removed / taken home, at the end of the academic year; bicycles not removed will be considered abandoned and will be disposed. Refer to <http://parking.uml.edu>.

Tobacco-Free Campus (as of 8/25/14)

As of August 25, 2014, all campus property is designated smoke- and tobacco-free. To assist in the implementation of the new policy, signage has been posted throughout campus reading "Share Fresh Air. Welcome to our smoke- and tobacco-free campus." Also to support the campus during the transition, we have partnered with Lowell General Hospital to provide free, eight-week smoking cessation programs for students, faculty and staff. The "Freedom from Smoking" program provides support and guidance for those seeking a tobacco-free lifestyle. Students, faculty and staff seeking assistance in quitting smoking or tobacco use are encouraged to register for the free program. For additional information, please contact Maria Figueroa in Human Resources at Maria_Figueroa@uml.edu.

Alcohol

Alcohol: *Please refer to the Student Conduct Code for more detailed information regarding the University Alcohol Policy. The Student Conduct Code can be found online by visiting the Office of Residence Life website: www.uml.edu/reslife. Click on "Policies."*

In support of the laws of the Commonwealth, no alcoholic beverages shall be offered, gratuitously or for sale, to a person under the age of 21, either privately or at a group function, whether it is at an approved function or informal gathering in the residence halls. The possession or consumption of alcoholic beverages in the residence halls by a person less than twenty-one years of age is prohibited.

Students under the age of 21 years are not permitted to possess, consume, or be in the presence of alcoholic beverages. A resident or guest who is of legal drinking age may possess and consume alcoholic beverages in the residence hall only in the privacy of the resident's own room or in the room of another resident who is of legal drinking age and who is present during the consumption. The door of the room must be kept closed. Behaviors committed under the influence of alcohol will be considered a violation of the Alcohol Policy.

The purchase or delivery of alcoholic beverages in the residence halls, gratuitously or for sale, to a person under the age of 21 is prohibited and shall constitute a major infraction of University regulations. Commercial deliveries of alcoholic beverages to the residence halls are prohibited.

Only residents of legal drinking age may bring alcoholic beverages into their own residence hall. At no time may a guest of any age or resident under the age of 21 bring alcoholic beverages into a residence hall. University Police or Residence Life staff will confiscate all alcohol in the possession of any guest or resident students under the age of 21 in public areas; in addition, any open containers of alcohol will be confiscated regardless of age.

The possession or use of alcoholic beverage containers such as kegs, partial kegs, mini-kegs, punch bowls, beer balls or any common containers, whether partially full or empty, in any residence hall or grounds by anyone, whether of legal age or not, shall constitute a major infraction and will result in immediate removal from housing. The possession or use of funnels is strictly prohibited.

Beirut, Beer Pong, and other drinking games involving alcohol or any substance are expressly forbidden.

Upon request by University personnel (i.e. residence hall staff, University Police, administration personnel) residents must provide a valid form of identification upon entering a residence hall or while transporting or consuming alcoholic beverages within a building or on University grounds.

In the event that a resident or guest is deemed by University Police or Residence Life staff to be intoxicated, the resident and or guest will be asked to remain in the residence hall under host supervision until determination can be made that the intoxicated person(s) is in a safe condition. In addition, drunken disorderliness in any University building or grounds is prohibited and shall constitute a major infraction of University regulations. In a situation where a student is determined to be in an unhealthy state the University Police or Staff may call the parent or guardian to take custody of their student.

All persons are prohibited from drinking alcoholic beverages or having open or previously opened alcoholic beverage containers in all residence hall public areas, including hallways, stairwells, bathrooms, lounges, lobbies, and outside grounds including, stairs, lawns, roofs, parking lots, patios, etc.

Parties and gatherings where alcohol is present, informally or otherwise, are strictly prohibited in all residence halls. Any gatherings in excess of two guests per occupant present where alcohol is present will constitute a party or gathering and may be disbanded by University Police or Residence Life staff. In these events, the alcohol will be confiscated regardless of the amount or age of the residents.

No more than 1 open container, cup, bottle or can may be present for each individual above the legal drinking age when in the presence of underage individuals. University staff will construe additional open containers in excess of the number of legal age individuals as consumption by minors.

Alcohol may not be stored or displayed in suite common areas unless all assigned occupants are of legal drinking age.

All students are held to the University Alcohol and Drug Policies as stated within the University of Massachusetts Lowell Student Conduct Code and Disciplinary Process. *Please familiarize yourself with the Student Conduct Code and policies.*

Health Risks: Alcohol consumption causes a number of marked changes in behavior. Even low doses significantly impair the judgment and coordination required to drive a car safely, increasing the likelihood of an accident. Moderate to high doses of alcohol cause marked impairment in high mental functions, severely altering a person's ability to learn and remember information. Very high doses cause respiratory depression and death. If combined with other depressants of the central nervous system, much lower doses of alcohol will produce the effects just described.

Repeated use of alcohol can lead to dependence. Sudden cessation of alcohol intake is likely to produce withdrawal symptoms, including severe anxiety, tremors, hallucinations and convulsions. Alcohol withdrawal can be life threatening. Long-term consumption of large quantities of alcohol, particularly when combined with poor nutrition, can also lead to permanent damage to vital organs such as the brain and liver. Mothers who drink alcohol during pregnancy may give birth to infants with fetal alcohol syndrome.

Room Decorations and Furniture

Wood construction or lofts and/or bookshelves: Wood construction in student rooms/apartments, including lofts and bookshelves, is not allowed. However, some residential areas have a limited supply of approved loft equipment. See the Housing and Residence Life website for details. For your safety, beds must be lofted or bunked only as instructed.

Ceiling and wall hangings: Tapestries and other combustible items are not permitted to be hung from ceilings and cannot obstruct smoke detectors, fire alarms or sprinklers. Students cannot paint their room or apartment.

Furniture: No student shall move any University furniture out of their assigned room or move any unassigned University furniture into their assigned room. Students found in possession of Common Area furniture will be fined up to \$25.00 per student, per incident or piece of furniture, and may face other sanctions. Furniture must be used as designed and beds may only be raised by the use of an item designed for that purpose, and approved by the Area

Coordinator/Resident Director for that specific use. Furniture must remain as assembled; any alteration from the assembly will result in monetary fine. Furniture may not be placed on cinder blocks, radiators, or other furniture unless specifically designed for such use. Lofts, homemade beds, and waterbeds are not permitted. Cinder blocks are not permitted in the residence halls. *Damage beyond normal wear and tear may result in the replacement cost billing for the piece of furniture.*

- You are responsible for the furniture assigned to your room or apartment. If a piece of furniture is removed, you may be assessed a charge to replace the furniture.
- Overstuffed, plastic or combustible furnishings procured from other sources may be a safety hazard or pose an increased risk of fire. Furniture presenting a fire or safety risk will need to be removed.
- Do not take any furnishings from common areas/lounges for your room or apartment. You will be billed if any common area furniture is found in your room or apartment.
- You may not move furniture from one room/apartment to another. You may also be billed for any damages.

Painting: Students are restricted from painting any bedroom or common areas in or around the residence halls. Wallpaper, borders, stencils, glow paint, and laundry detergent are prohibited. Any students painting any areas will be held financially responsible for the restoration of that area and subject to the University Conduct Process.

Short-term Evacuation Plan for Residence Halls

In the event that a residence hall needs to be evacuated (example: extended fire alarm), students will be instructed to immediately leave the building. In the case of inclement weather, students will go to one of the locations below. If you have questions about where to go during a residence hall evacuation, please contact your Resident Advisor or the Office of Residence Life at 978-934-5160 or ResLife@uml.edu. In the event of a long-term evacuation, you will receive additional instructions and information from your residence hall staff.

Residence Hall	Evacuation Location 1	Backup Evacuation Location
Bourgeois Hall	Fox Hall	Donahue Hall
Concordia Hall	O'Leary Library	Weed Hall
Donahue Hall	Fox Hall	Leitch/Bourgeois Halls
Fox Hall	Leitch/Bourgeois Halls	Donahue Hall
Inn & Conference Center	Fox Hall	Leitch/Bourgeois Halls
Leitch Hall	Fox Hall	Donahue Hall
River Hawk Village	University Suites	Campus Recreation Center
Riverview Suites (West & East) & 1301 Middlesex St	O'Leary Library	Sheehy Hall
Sheehy Hall	O'Leary Library	Weed Hall
University Suites, RHV Townhouses, & Merrimack Apts	Fox Hall	Campus Recreation Center

Residence Life Services

Telephone Service & Features

For information about phone services for students, <https://www.uml.edu/it/services/voiceservices/forstudents.aspx>

Student Mail

For information on mail services, please visit www.uml.edu/studentmail

Cable Television

XFINITY Streaming is included with your campus housing!

- 100+ live channels (all are available from on-campus, some available from anywhere)
- Thousands of FREE on-demand selections
- Stream directly on your PC, Mac, and mobile device (Apple, Android, Kindle, Roku)
- Access your DVR library on the go and download recorded shows to watch offline
- Add subscription channels yourself

To Get Started:

On a PC or Mac:

1. Visit www.xfinityoncampus.com
2. Enter "Lowell" in the search field and select **University of Massachusetts Lowell** from the list.
3. Sign in using your standard UMass Lowell credentials.

On a Mobile Device:

1. Install the "XFINITY Stream" app from the Google Play Store or Apple App Store.
2. Log in by tapping "XFINITY On Campus Students **Sign in Here**"
3. Enter "Lowell" in the search field and select **University of Massachusetts Lowell** from the list.
4. Sign in using your standard UMass Lowell credentials.

On a Roku device:

1. Connect your Roku to the "UMassLowell" WiFi network. If your Roku supports a wired connection, you may plug it into an active network jack using your own network cable.
2. On the Roku, add the "XFINITY Stream Beta" channel from the Roku Channel Store.
3. On the Roku, open the "XFINITY Stream Beta" channel and make note of the 6-digit authorization code.
4. In a web browser on a PC or Mac, go to www.xfinity.com/authorize and enter the 6-digit authorization code from step #3 above. You will be directed to an XFINITY login page.
5. Near the bottom of the page, click "XFINITY On Campus Students **Sign in Here**".
6. Sign in using your standard UMass Lowell credentials.
7. Your Roku will automatically open the XFINITY Streaming menu.

If you're having technical difficulties:

- Make sure you are entering your UMass Lowell student email address properly, including "@student.uml.edu".
- Ensure that your password is correct. If you find that you cannot log into other UMass Lowell sites, please contact the IT Service Center at 978-934-4357 or help@uml.edu. Remember to update your password in the XFINITY On Campus web browser, smartphone/tablet app, or Roku device wherever you change your UMass Lowell password.
- If you are seeing an error message saying "Sorry, but we're having trouble signing you in" or "We received a bad request," try clearing the cache in your web browser.

For more information, visit www.uml.edu/XOC.

High Speed Data Access

Hardware & Software needs: For in-room high-speed data access you will need a PC or Mac; a network card is required to access the Internet. In addition, you will need an Ethernet card (10base T or 10/100 Ethernet card). You will also need an Ethernet Cat 5 RJ 45 network cable. Finally, you will need to have Internet browser software such as Microsoft Internet Explorer or some other similar software. Modems will not work on our system.

University Email Accounts: All UML students receive an email account through the University. It has been set up before you even arrived to campus. You can activate your account through the Internet. Log on to <https://www.uml.edu/IT/Services/For-Students.aspx> This has the manuals and information you need to get the most from this service.

Security Standards for Students

The University's Computer and Information Network is a continually growing and changing resource that supports thousands of users and systems. These resources are intended to support the academic, research, and business

Student Conduct

Please refer to the Student Conduct Code found online by visiting the Office of Residence Life website:
www.uml.edu/reslife. Click on “Policies.”