

Acceptable Use Policy

College of Education Computer Lab

In order to make available the limited amount of resources available to the most students, several policies have been adopted and adhered to. Most policies are addressed in the [University of Massachusetts at Lowell Computer and Network Usage Policy](#). This document adds additional policies regarding the use of The Graduate School of Education equipment and resources.

Violation of these policies could result in loss of privileges and/or accounts.

Workstations

The systems in this lab are to be used ONLY by students currently enrolled in The College of Education or other students with permission of the Dean or Chair.

All work/data will be deleted from the lab computers upon reboot. It is the responsibility of the users to save their work periodically to either a USB device or other external source.

Please keep in mind that the computers in the lab are PUBLIC systems. The systems are protected by Antivirus software and Deepfreeze. It is recommended that all students reboot the computer prior to usage. Rebooting the system will clear any malicious software that may have been installed by a previous user.

You may not move any piece of equipment for any reason without permission from a Systems Operator or Manager. Should a piece of equipment need to be repaired, please contact the College of Education support team at William_Suppa@uml.edu or visit the GSE Dean's Office.

Unauthorized Access

1. It is the responsibility of the user to ensure that their account password and files are kept private. Users who give out their system password(s) to other individuals will have their account privileges revoked.
2. Password cracking and/or guessing is not allowed. Students found to be cracking passwords will be subject to account locking and/or deletion.
3. Students may not use their UML accounts to attempt to gain unauthorized access to other UML or non-UML systems. Those accounts involved in this activity will have their accounts locked and/or deleted. This also includes but is not exclusive to actions such as 'spamming', 'hacking', and 'denial of service'.
4. The College of Education department will reserve the right to lock and/or delete any accounts which contain files/scripts/programs that are known to be used for activities including but not exclusive to cracking, spamming and denial of service. This includes but is not exclusive to home directories, 'temp' system areas, web pages and email folders.

5. Students who discover or feel that their account has been comprised by another user should **immediately** report this to the UML College of Education Systems Administrator by sending email to William_Suppa@uml.edu.

Harassment

College of Education users may not use the computer resources to harass others. This includes but is not exclusive to activities such as spamming, spoofing, and tampering with system resources to appear as a different user.

Eating, Drinking, Smoking, etc.

There is absolutely no smoking in the computer lab. Eating or drinking is not permitted at the workstations but there are tables located in the middle of the room available for food, snacks and drinks. Please clean up after yourself and maintain the cleanliness of the lab for the next person.

Game Playing

Game playing is NOT PERMITTED in the lab AT ANY TIME unless specific authorization has been granted.

This ban includes the use of College of Education systems to access other systems elsewhere for the purpose of playing games.

Printer Usage

A laser printer is available for text and postscript file printing in each of the computer labs.

If there is a paper jam or any other problem with the printer, please do not try to fix it yourself. You can ask for assistance from the Dean's Office or send an email to William_Suppa@uml.edu.

Should a printer run out of paper, please request assistance by seeing someone in the Dean's Office or send an email to William_Suppa@uml.edu. Do **NOT** place used paper back into the printer - this will cause printer damage.