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**Julie Chen**  
Chancellor

OFFICE OF THE CHANCELLOR

January 31, 2025

Lisa A. Calise  
Senior Vice President  
Administration & Finance and Treasurer  
University of Massachusetts President's Office

Dear Lisa,

In accordance with the University of Massachusetts Procurement Policy, attached is an updated delegation of signature authority for the UMass Lowell Campus.


If you have any questions regarding this matrix, please feel free to contact me.

Sincerely,

Julie Chen, Ph.D.  
Chancellor

**UNIVERSITY OF MASSACHUSETTS LOWELL**  
**CHANCELLOR'S DELEGATION OF SIGNATURE AUTHORITY\***  
(Non-Personnel)

01/2025

 Name	Professional Services performed by Consultants (1)	Contracts for labor and materials (Construction - M.G.L c. 149 and M.G.L. c. 30, §39M (2))	Lease of University Real Property to Others ≤ 5 years (3) (4)	Lease of Third Party Equipment & Real Property (3)	Sponsored Programs Grants - Applications, Proposals, Awards, MOU's, CDA's, MTA's, ISA's, See **below	Non-Sponsored Programs Licenses, ISA's, MOU's, non-research CDA's (5), See **below	Operational Services
Chen, Julie Chancellor	No Limit	No limit	No Limit	No Limit	≤\$25,000,000	X	No Limit
Black, Jacqueline Executive Director, Office of Research Administration	≤\$100,000				≤\$5,000,000		
Evans, Brenda (6) Dean of Student Affairs & Wellness	≤\$100,000						
Hartman, Joseph Provost & Vice Chancellor of Academic & Student Affairs	≤\$100,000				≤\$5,000,000	X	
Hoole, Thomas Sr.Exec.Dir.Busn. Ops & Strategic Initiatives	≤\$500,000	≤\$3,000,000	No Limit	No Limit	≤\$5,000,000	X	No Limit
Kohl, James (6) Dean, Student Affairs & Enrichment	≤\$100,000						
Maglia, Anne Vice Chancellor, Research & Innovation	≤\$100,000				≤\$10,000,000	X	
Miliano, Thomas Associate Vice Chancellor Admin Svs and EEM	≤\$500,000	≤\$3,000,000	No Limit	No Limit		X	No Limit
Nolan, Gary Associate Director Facilities Management	≤\$100,000	≤\$500,000		≤\$100,000			\$100,000
Pilon, Cody, Associate Director Contracts & Subcontracts Administration	≤\$100,000				≤\$2,000,000		
Yestramski, Joanne Interim Vice Chancellor Finance & Operations	No Limit	No Limit	No Limit	No Limit	≤\$10,000,000	X	No Limit

\*Delegation of Signature Authority does not supersede procurement requirements of BOT Policy T92-031, Appendix A. Enforcement of BOT Policy is delegated to Chief Procurement Officer.

\*\*This category includes Revenue generating UML Partnerships and/or Agreements.

(1) General Counsel must review all agreements > \$100,000. UPST will provide prior notice to President's Office of all Consultant Services >\$300,000.

(2) All construction projects > \$250,000 require DCAM/UMBA management or delegation (case by case under \$2M)

(3) Agreements relating to any interest in real property require General Counsel review.

(4) Any Lease of University Real Property exceeding 5 years requires President approval.

(5) CIO must review all Information Technology requisitions in accordance with BOT Policy T08-086.

(6) Those related to Student Activities under limits designated by the V.C. for Finance & Operations

CDA: Confidentiality Disclosure Agreement (CVIP)

MTA: Material Transfer Agreement (CVIP)

ISA: Interdepartmental Service Agreement

MOU: Memorandum of Understanding